



Mouse On House How-To Guide

Downloading Photographs from Your
Mouse On House Tour

This guide explains how to download the professional quality pictures taken by Mouse On House as part of your virtual tour. You can download print quality photos for use in marketing activities, such as printing brochures, creating open house flyers, or submitting printed media ads. For online promotional efforts including posting on Craig's list, listing on MRIS, or posting on a company website you can download a web quality image optimized for online storage and delivery.

This process requires you have usage of a computer with access to the internet.

Step 1

Log into your Mouse On House account (<http://account.mouseonhouse.com/>) using the email address and password sent to you after scheduling your tour with us.



Customer Account Logon

Email Address:

Password:

Logon

Remember me on this computer

Email Me My Password


Email Me A New Password

You're Internet Address: 11.222.333.444

For privacy and security purposes, your email address and the computer's Internet Address are recorded each time you access the Mouse On House Account Service.

Step 2

After successfully logging in you will be directed to your account page that lists all your properties. Find the property you are looking for in the list. Select the property by moving the cursor over the picture of the property then click the left button on your mouse once. The property detail page should come up.



Amanda Agent
Agent

- Property List (4)
- Property
- Images
- Print Jobs
- View Tour
- Web Hits
- Printing
- Template Gallery
- Pending Jobs
- Resources
 - Sales
 - Rental
- Change Password
- Pay Bill
- Help
- Contact Us
- facebook
- Logoff





New Feature(s):
If your property has shared amenity photographs you can configure the image so it's not displayed on the tour. The MLS# submission has been simplified.

Click on an image to select a property or use the drop down list.

Select property:

Property Type: Show All

Sort By: Type Address

Property	Type	Address	City	State	Zip	MLS#	Company Name
	Sales	1352 Pine Tree Road	McLean	VA	22101	FX7616475	Mouse On House
	Sales	1425 Janneys Lane	Alexandria	VA	22302	AX7617133	Mouse On House
	Sales	5939 4th Street N	Arlington	VA	22203	AR7682777	Mouse On House
	Sales	7702 Carlton Place	McLean	VA	22102	FX7613879	Mouse On House

Step 3







On the property page you will see a set of navigation buttons on the left. Under the Property button you will see an Image button. Click that button once to bring up all your images (interior and exterior) for the property.

Select Exterior, Interior / Level and Floor Plan to view the available images.
Click 'Web Quality' or 'Print Quality' to download images.
Click on 'Configure' to change the text that is displayed below the image on the tour, hide the image on the tour and upload replacement photographs.

Mouse On House[®]
Amanda Agent
Agent

- Property List
- Property**
- Images**
- Print Maps
- View Tour
- Web Hits
- Printing
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Exterior Interior Main Level Floor Plan Dimensions Enable Zip Enable Display Order Automatic Order

 <p>Copyright © Mouse On House ©, Inc.</p> <p>Front Elevation</p> <p>Download Web Quality <input type="checkbox"/> Zip</p> <p>Download Print Quality <input type="checkbox"/> Zip</p> <p>Configure</p>	 <p>Copyright © Mouse On House ©, Inc.</p> <p>Back Elevation</p> <p>Download Web Quality <input type="checkbox"/> Zip</p> <p>Download Print Quality <input type="checkbox"/> Zip</p> <p>Configure</p>	 <p>Copyright © Mouse On House ©, Inc.</p> <p>7702 Carlton Place</p> <p>Download Web Quality <input type="checkbox"/> Zip</p> <p>Download Print Quality <input type="checkbox"/> Zip</p> <p>Configure</p>
 <p>Copyright © Mouse On House ©, Inc.</p> <p>Back yard</p> <p>Download Web Quality <input type="checkbox"/> Zip</p> <p>Download Print Quality <input type="checkbox"/> Zip</p> <p>Configure</p>	 <p>Copyright © Mouse On House ©, Inc.</p> <p>Side yard</p> <p>Download Web Quality <input type="checkbox"/> Zip</p> <p>Download Print Quality <input type="checkbox"/> Zip</p> <p>Configure</p>	 <p>Copyright © Mouse On House ©, Inc.</p> <p>Side Elevation_1</p> <p>Download Web Quality <input type="checkbox"/> Zip</p> <p>Download Print Quality <input type="checkbox"/> Zip</p> <p>Configure</p>

Step 4

Above the pictures you will see a toolbar for picture management. Move your cursor over the box next to Enable Zip and click the left button on your mouse to select the box. You should see a check appear in the box and a window pop-up telling you the zip tools are located at the bottom of the page.

The screenshot displays a real estate website interface. On the left is a navigation menu for 'Amanda Agent' with options like Property List, Images, Print Jobs, View Tour, Web Hits, Printing, Template Gallery, Pending Jobs, Resources, Sales, Rental, Change Password, Pay Bill, Help, Contact Us, facebook, and Logoff. The main content area features a toolbar with the following options: Exterior (selected), Interior, Main Level, Floor Plan, Dimensions, **Enable Zip** (checked and circled in yellow), Enable Display Order, and Automatic Order. Below the toolbar is a grid of property images with labels such as 'Front Elevation', 'Back Elevation', '7702 Carlton Place', 'Back yard', 'Side yard', and 'Side Elevation_1'. Each image has 'Download Web Quality' and 'Download Print Quality' buttons, and a 'Configure' link. A pop-up message box is overlaid on the grid, containing a warning icon and the text: 'The Zip control panel is located at the bottom of the page.' The 'OK' button is at the bottom right of the pop-up.

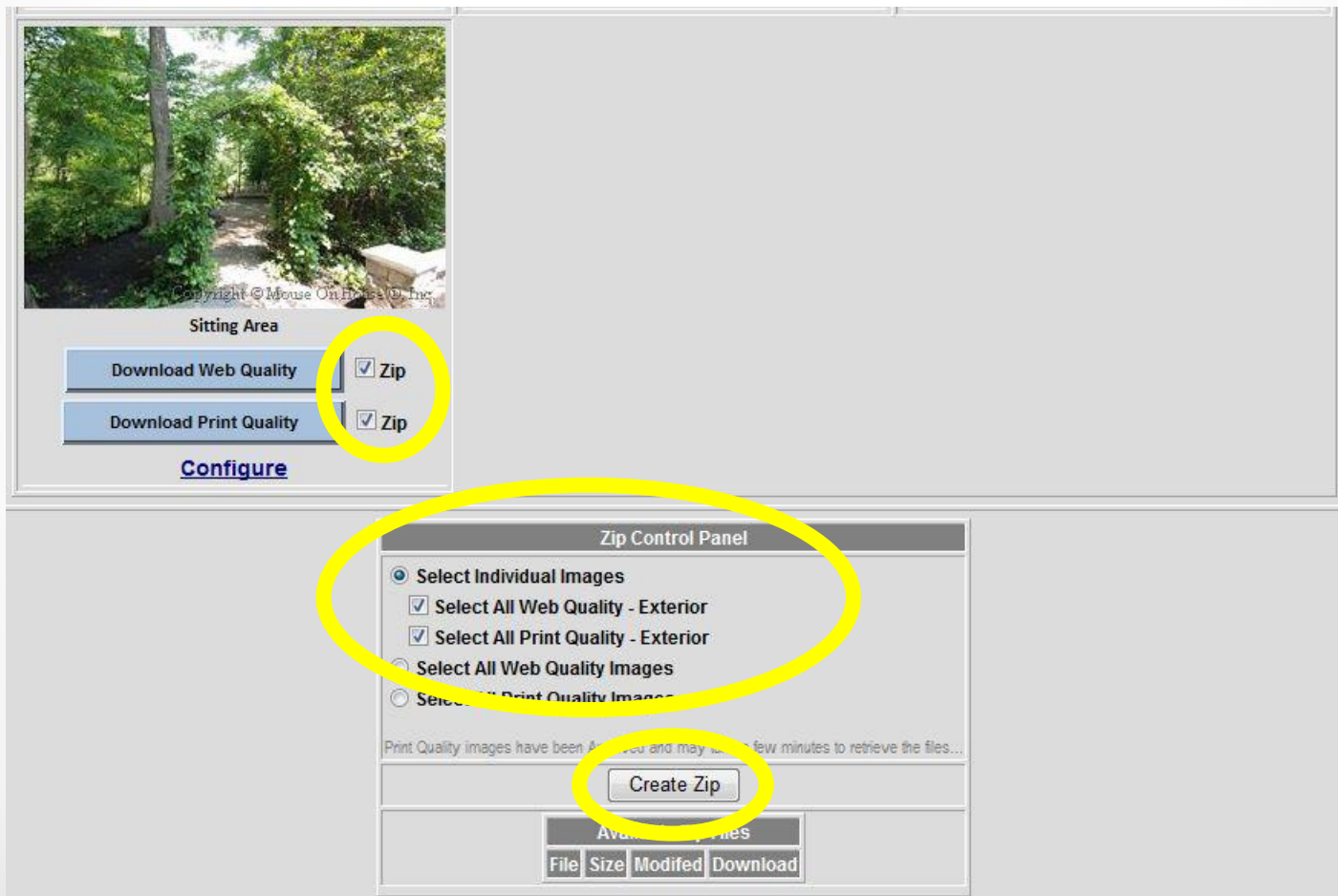
Step 5

Click OK on the pop-up box and it will disappear. Next select which pictures you want to download. If you want only Exterior shots move your cursor over the button to the left of Exterior and left click your mouse. You will see the Exterior photos pop-up in the screen. If you want Interior photos click on the button to the left of Interior, and then select which level/floor you would like by clicking on the dropdown box next to Interior. If you want all interior and exterior photos you can select that option in the Zip Control Panel. After you have made these selections scroll to the bottom of the page to the Zip Control Panel.

The screenshot displays the Mouse On House website interface. On the left is a navigation menu with options like Property List, Images, Print Jobs, View Tour, Web Hits, Printing, Template Gallery, Pending Jobs, Resources, Sales, Rental, Change Password, Pay Bill, Help, Contact Us, facebook, and Logoff. The main content area shows a property listing for 7702 Carlton Place. At the top, there are instructions: "Select Exterior, Interior / Level and Floor Plan to view the available images. Click 'Web Quality' or 'Print Quality' to download images. Click on 'Configure' to change the text that is displayed below the image on the tour, hide the image on the tour and upload replacement photographs." Below these instructions is a control bar with radio buttons for "Exterior", "Interior", "Main Level", "Floor Plan", and "Dimensions". The "Exterior" radio button is highlighted with a yellow circle. There are also checkboxes for "Enable Zip", "Enable Display Order", and "Automatic Order". The main content area features a grid of photo thumbnails. Each thumbnail has a caption and two buttons: "Download Web Quality" and "Download Print Quality". A "Configure" link is also present below each thumbnail. A pop-up message box is overlaid on the grid, containing a warning icon and the text: "The Zip control panel is located at the bottom of the page." The "OK" button in the pop-up is highlighted with a yellow circle.

Step 6

The Zip Control panel lets you choose the quality of photos you want to download or further modify your photo selections. To download all interior/exterior photos skip to step 7. To download all of the photos you selected in Step 5, which are visible in the section above the Zip Control Panel, click on the button Select Individual Images (if not already selected) then click the Web Quality box (smaller sizes for use on websites and MRIS) and/or Print Quality box (for use in printed brochures). That will automatically check the appropriate Zip boxes in all the photos. If you don't want all of the photos, find the photos to discard and click once on the Zip boxes that are checked. The check should disappear and that photo will not be included in your download. After all photos are selected click the Create Zip button.



Step 7

If you want to download all of your photos from the tour you must select the type of photo by selecting Web Quality (smaller sizes for use on websites and MRIS) or Print Quality (for use in printed brochures). The pictures in the section above the Zip Control Panel will not change or might not be checked, but don't worry they will all be included. Next, click on the Create Zip button. If you would like to download both versions you will need to select one option, create the zip and download it then come back to the Zip Control Panel to select the other option and go through the download process again.

The screenshot displays a photo gallery interface. On the left, a photo of a 'Sitting Area' is shown with a copyright notice 'Copyright © Mouse On Homes ©, Inc.'. Below the photo are two buttons: 'Download Web Quality' and 'Download Print Quality', each with a checked 'Zip' checkbox. A 'Configure' link is also present. On the right, the 'Zip Control Panel' is visible, featuring radio buttons for 'Select Individual Images', 'Select All Web Quality - Exterior', 'Select All Print Quality - Exterior', 'Select All Web Quality Images', and 'Select All Print Quality Images'. The 'Create Zip' button is highlighted with a yellow circle. Below the panel is a table for 'Available Zip Files' with columns for 'File', 'Size', 'Modified', and 'Download'.

Sitting Area

Download Web Quality Zip

Download Print Quality Zip

[Configure](#)

Zip Control Panel

Select Individual Images

Select All Web Quality - Exterior

Select All Print Quality - Exterior

Select All Web Quality Images

Select All Print Quality Images

Print Quality images have been Archived. It may take a few minutes to retrieve the files...

Create Zip

Available Zip Files

File	Size	Modified	Download
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Step 8

A pop-up box will come up on your screen asking if you want to open or save the zip file. It might look similar to the one highlighted example below or show-up in another format. In the version on the left select "Save As" (you have to click on the dropdown box in the example below to make that selection) and another pop-up will appear. In the version on the right click on the Download button.

You could get either of these messages or some other note that your zip file is ready for download.



Front Elevation Winter_2

Download Web Quality Zip
Download Print Quality Zip

[Configure](#)



Shed

Download Web Quality Zip
Download Print Quality Zip

[Configure](#)



View From Front

Download Web Quality Zip
Download Print Quality Zip

[Configure](#)



View From Back

Download Web Quality Zip
Download Print Quality Zip

[Configure](#)

Zip Control Panel

- Select Individual Images
- Select All Web Quality - Exterior
- Select All Print Quality - Exterior
- Select All Web Quality Images
- Select All Print Quality Images

Print Quality images have been Archived and may take a few minutes to retrieve the files.

[Create Zip](#)

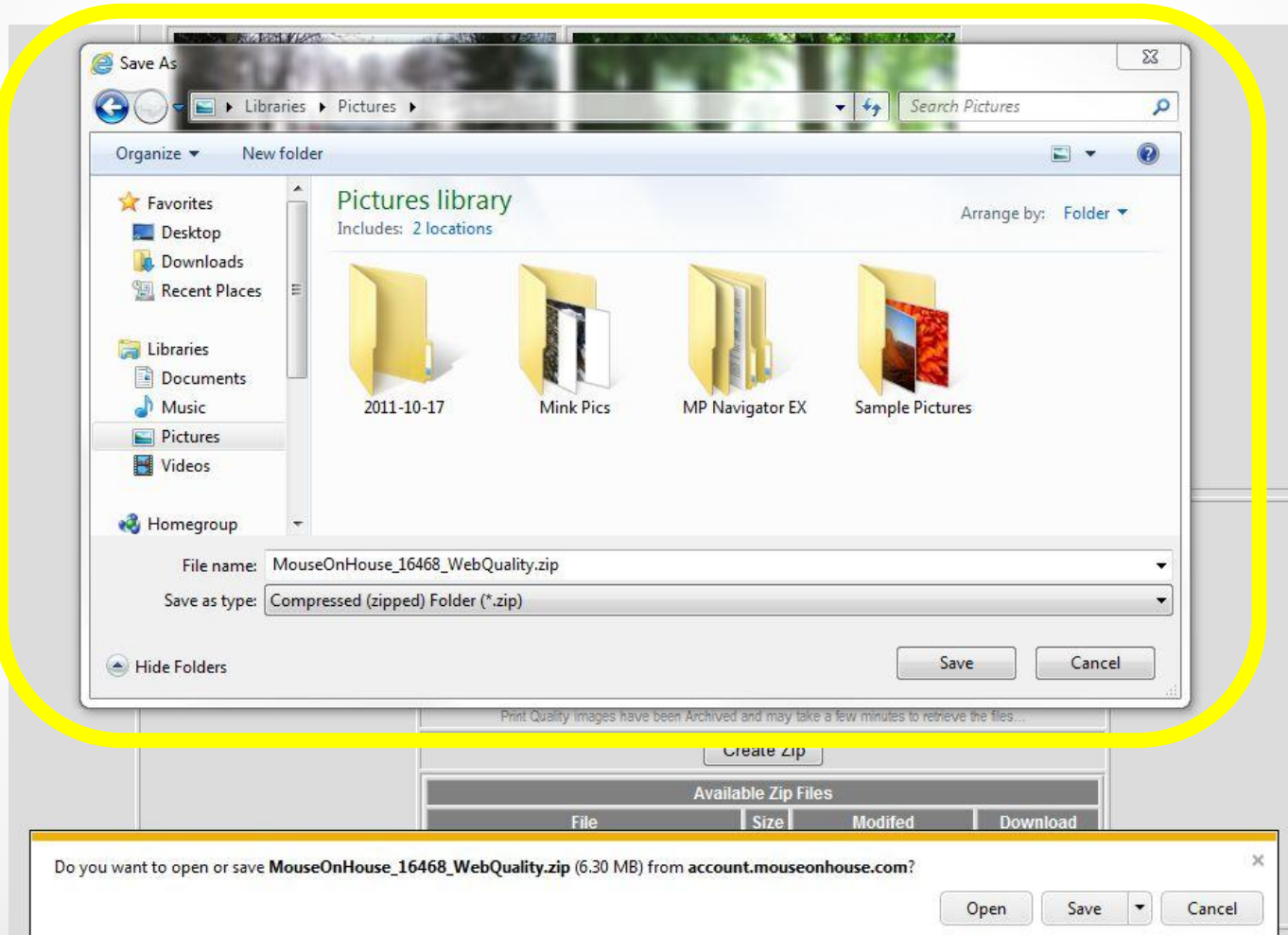
Available Zip Files			
File	Size	Modified	Download
MouseOnHouse_15282_WebQuality.zip	3 MB	1/9/2012 12:20:20 PM	Download
60 file(s) placed in "MouseOnHouse_15282_WebQuality.zip". Size: 3 MB.			

Do you want to open or save MouseOnHouse_16468_WebQuality.zip (6.30 MB) from account.mouseonhouse.com?

[Open](#) [Save](#) [Cancel](#)

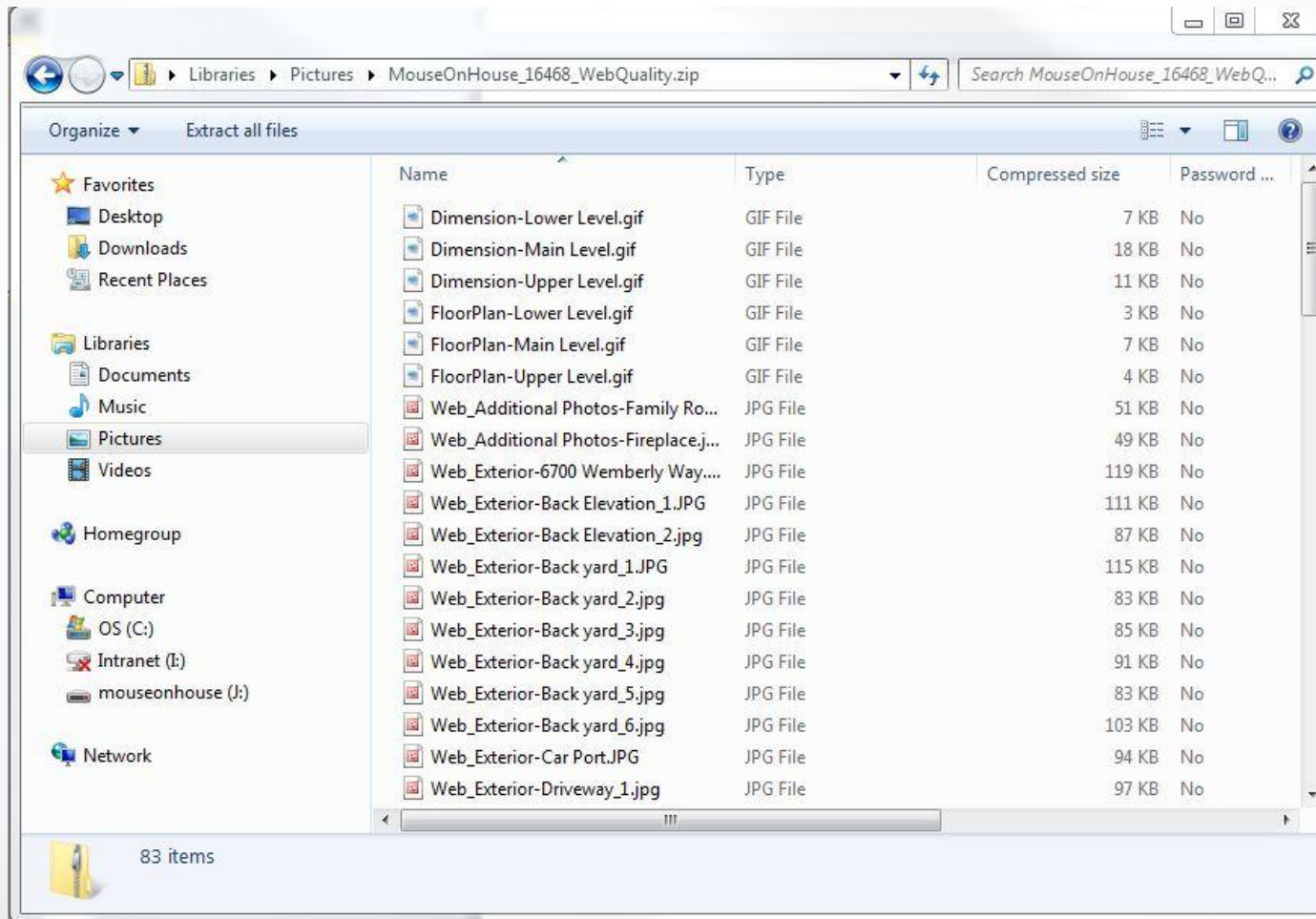
Step 9

The second pop-up will show files on your computer. Select the file where you want to save the photos by double clicking on it and/or create a new file for the photos. Once you have made your selection click "Save". The box should disappear and the file should be saved on your computer. If the original box is still open asking if you want to save the file close it by clicking the "X" in the right corner.



Step 10

Find the file you downloaded on your computer. Open the file by double clicking on the file icon or name. You will see a list of files from your tour. In order to open them you will need to get them out of the zip file by selecting all the files, copying, and pasting them in a new folder. If you can't open the zip file you will need to download a reader (Google the words "zip reader" to find one or use Tucows' version: <http://www.tucows.com/preview/367355>).



Once you have moved all the photographs from the zip file you can upload into MRIS or use for any other marketing and promotional purposes.

If you should have any questions or have difficulty in downloading your tour photos please contact the Mouse On House
Customer Service Team:

(301) 972-3201

or

customerservice@mouseonhouse.com